



Grizzly Flats Community Church

5061 Sciaroni Road | P.O. Box 393, Grizzly Flats, California 95636
Phone: (530) 622-4538 | Pastor Bill Brown

Use of Facilities Request WEDDINGS AND ORGANIZATIONS

Please check the area to be used : **Sanctuary** **Fellowship Hall** **Kitchen**

Date to be used: _____

Start Time: _____ End Time: _____

Expected number of attendees: _____

SPECIFIC PURPOSE FOR USE OF AREA:

NAME OF USER _____

USER DESIGNATION: NON-PROFIT PROFIT

Point of Contact: _____

ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____

Deposit: _____ Date: _____

Total Paid: _____ Date: _____

_____ Date: _____

Contact Person Signature

Pastor/Designated Board Member Agreement

Permission is granted for use as indicated above and in compliance with the policy of the Church as stated on the reverse side of this form. Please read before signing.

_____ Date: _____

Pastor/Board Member

The Hold Harmless Agreement on the second page must also be signed.

**POLICIES AND PROCEDURES FOR USE OF
Grizzly Flats Community Church Facilities**

- A. All organizations or residents granted permission to use Grizzly Flats Community Church facilities will assume the responsibility for the loss of any object or objects that are damaged or destroyed as a result of the activities engaged in by the organization or any patron in attendance. ***It is strongly recommended that organizations obtain adequate insurance for self protection.***
- B. Grizzly Flats Community Church and its employees, Elders, Deacons, Officers, and congregation members shall not be responsible for damage to or loss of property sustained by the applicant, participant in a program or patron of any program held in a Grizzly Flats Community Church facility.
- C. All applications are subject to cancellation, with or without due notice, for any reason whatsoever.
- D. Applicant must be present at all times during the rental period and/or until all participants have vacated the premises.
- E. Adequate supervision must be provided by the applicant for any event at which minors will be present.
- F. Only furniture or equipment specifically approved in the application shall be used by the applicant.
- G. Provisions for any special equipment or decorations must be made in advance.
- H. Requested Donation: **Non-Profit organizations**, as well as both members and non-members not requiring a facility fee will be responsible for a \$35.00 Janitorial fee (due at least two weeks prior to the event). All other organizations not meeting the above criteria (excluding weddings) will be subject to a fee of \$110.00. **Fees for Weddings: Fees for Members** will be \$195.00 which includes a \$50.00 refundable deposit: (*These fees may be waived at the discretion of a Pastor or Church Board*) this deposit can be forfeited based on the condition of the facility after use. **Requested Donations for Non-Members** will be \$270.00 which includes a \$50.00 refundable deposit: this deposit can be forfeited based on the condition of the facility after use. Consumption of alcoholic beverages will not be permitted on the premises.
- I. In case of snow or inclement weather, Grizzly Flats Community Church will not be clearing or sweeping the parking lot or pathways.
- J. The User or Organization will be responsible for any damages to the Church Facilities while in their use (when deemed appropriate).
- K. The use of Church Audio/Visual equipment and Computer/Presentation hardware/software must be pre-approved.
- L. A one-year limit will exist for a contract for use of the Church Facilities by a User or Organization. If a request for renewal is submitted, such request will be treated as any new application.
- M. Rooms must be left in a neat and orderly manner when finished with the activity. Any extra cleaning needing to be done by Grizzly Flats Community Church will be billed directly to the applicant at a rate of \$25.00 an hour.

Hold Harmless Agreement

_____ agrees to indemnify and hold harmless Grizzly Flats Community Church and its officers, board members and congregation for any claims, demands, or expenses because of bodily injury, personal injury, emotional distress, wrongful death, property damage, loss of use of property, or other related expenses arising out of or in any way related to your use of our property, save and except those claims due to the sole negligence or willful misconduct of Grizzly Flats Community Church.

Print Name

Sign Name

Organization Signing
on Behalf of: