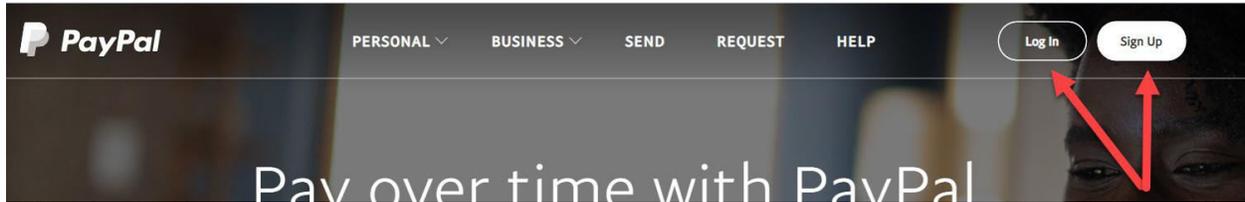


## Online Giving

1. Go to **PayPal**: <https://www.paypal.com/us/home>
2. In the **top right of the screen**, click **Log In** if you already have an account OR click **Sign Up** if you do not have an account.

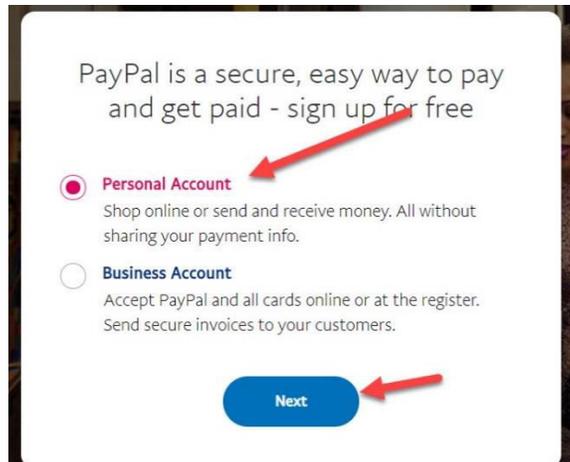


The log in screen will appear. If you have an account enter your email address and click **Log In**.

If you need to create an account, click **Sign Up**.

A screenshot of the PayPal login screen. At the top is the PayPal logo. Below it is a text input field containing the email address 'janedoe@gmail.com'. Underneath is a password input field labeled 'Password'. A blue 'Log In' button is positioned below the password field. Below the button is a link that says 'Having trouble logging in?'. A horizontal line with the word 'or' in the center separates this section from the 'Sign Up' button, which is a grey button at the bottom.

If you click **Sign Up** the following screen will appear.



You must have an email address to set up an account so you can receive notification of transactions. Fill in the information and click **Next** until all the information has been entered.

See for yourself why millions of people love PayPal - Sign up for free

Legal first name  
|  
Legal first name is required

Legal last name

Your email

Create your password

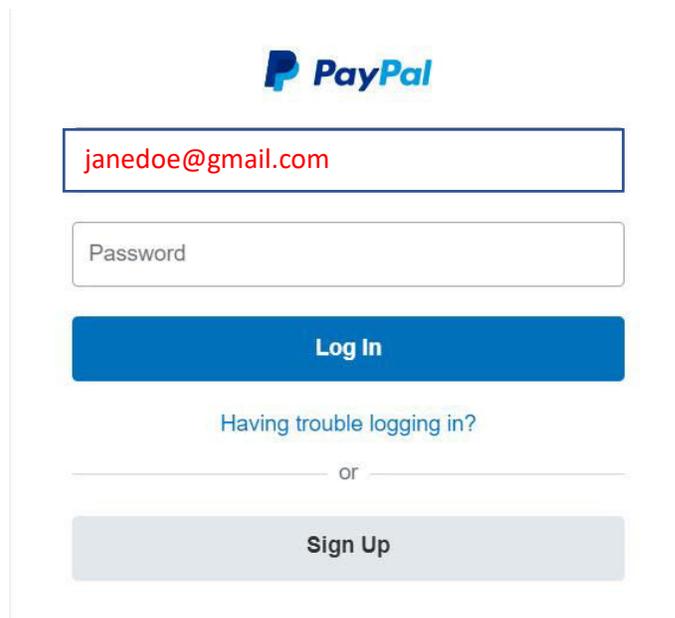
Confirm your password

Stay logged in for faster checkout i

**Next**

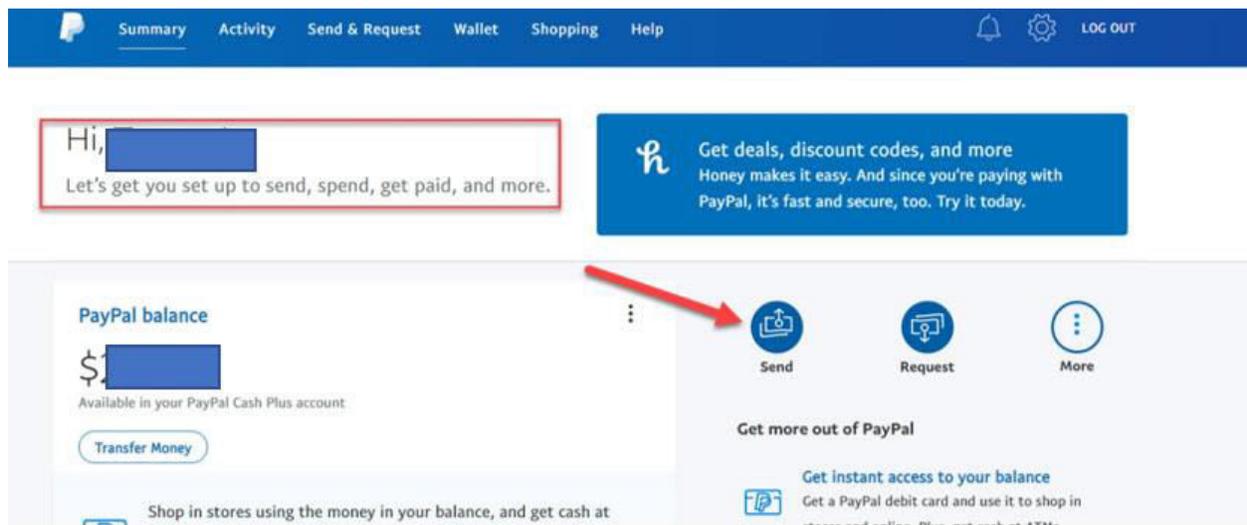
This form displays the registration steps. The 'Your email' field is highlighted with a red border. A red arrow points to the 'Next' button at the bottom of the form.

If you already have an account enter your **email and password** and click **Log In**.



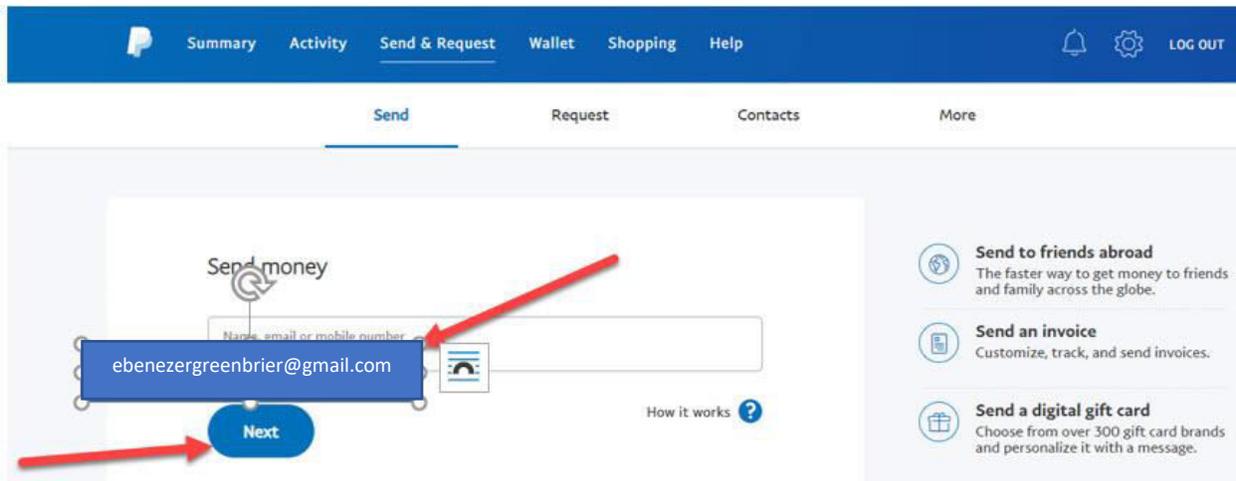
The next screen will ask you what you want to do.

Click **Send** on the right of the screen.



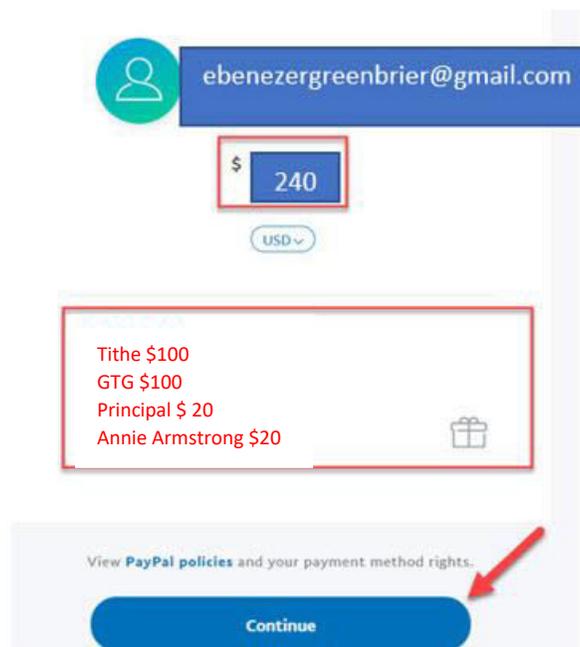
The Send Money screen will appear. Enter the church email address: [ebenezergreenbrier@gmail.com](mailto:ebenezergreenbrier@gmail.com).

Click **Next**



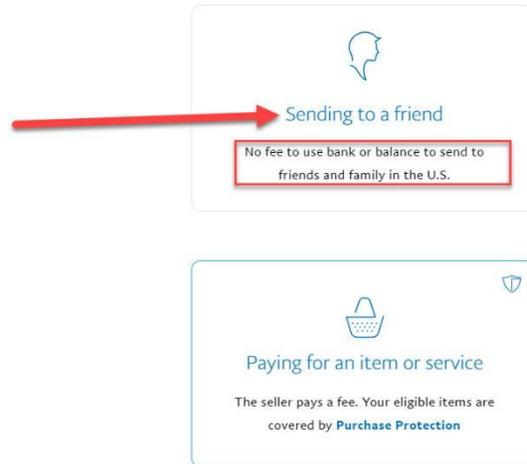
Enter the amount of your **total giving**. Underneath in the **Note** section, you can enter the **breakdown** of your tithes and offerings. For example, if your giving amount is **\$240**, you can make notes for the designated amounts. See breakdown below.

Click **Continue**

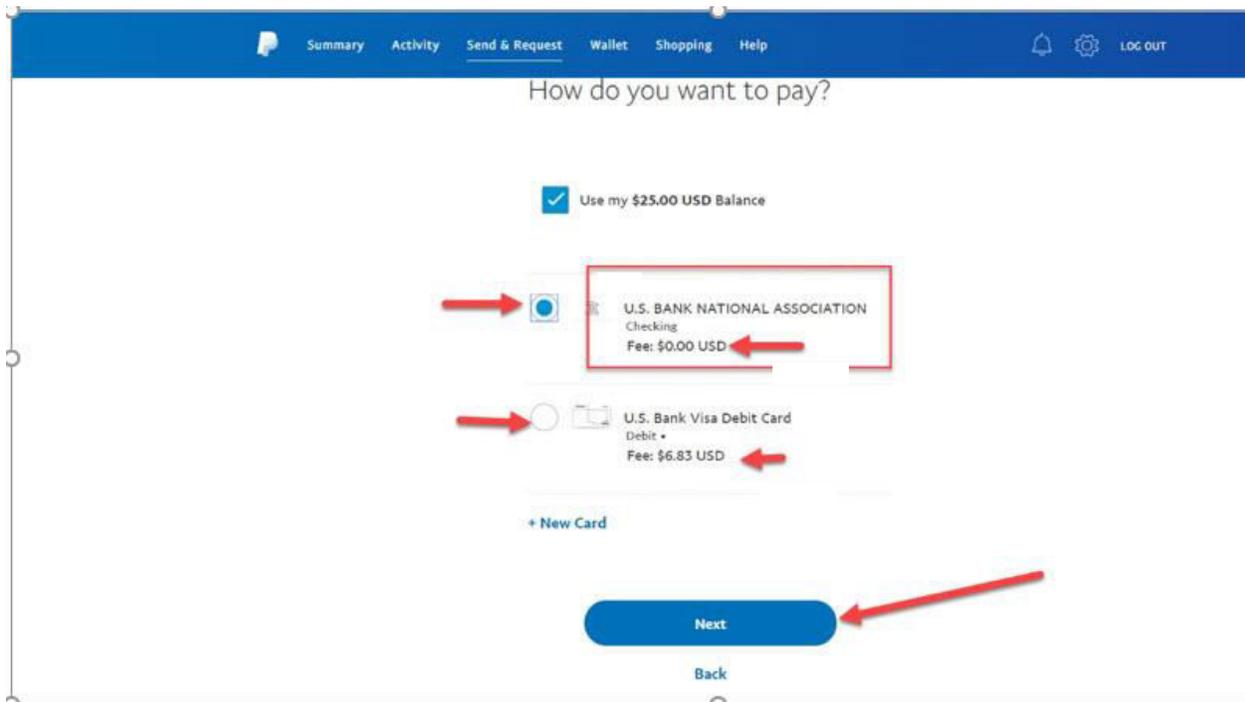


The following screen will appear. You need to click Send Money to a Friend. There will be **NO fee** if you have added your **checking account in the PayPal set up**. If you have entered your **Debit Card or Credit Card number**, there **will be a fee**, which is 2.2% + \$0.30 per transaction.

What's this payment for?



The next screen will ask you which account to take the giving amount from. **NOTE: Use your checking account so NO fee will be charged.** Click **Next**.



The next and final screen will let you review all of your information before submitting payment. See below:

1. Who you sent the money to
2. Amount of money sent
3. Notes and giving breakdown
4. Your partial checking account information stating NO FEE
5. After reviewing, click **Send Payment Now** at the bottom of the screen.

ebenezergreenbrier@gmail.com

\$ 240  
USD

Sending to a friend [Change](#)

Tithe \$100  
GTG \$100  
Principal \$20  
Annie Armstrong \$20

You're sending with

U.S. BANK NATIONAL ASSOCIATION  
Checking

\$240 USD

The money will be sent right away.  
[Change Payment Method](#)

PayPal fee \$0.00 USD

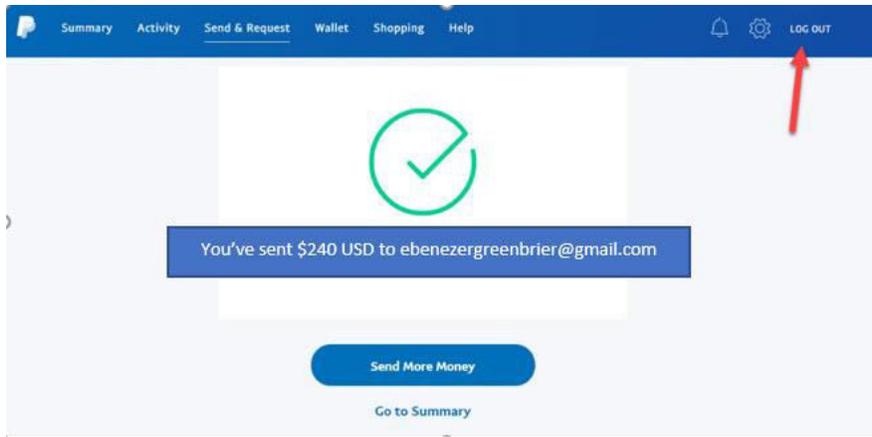
You'll pay \$240 USD

[View PayPal policies](#) and your payment method rights.

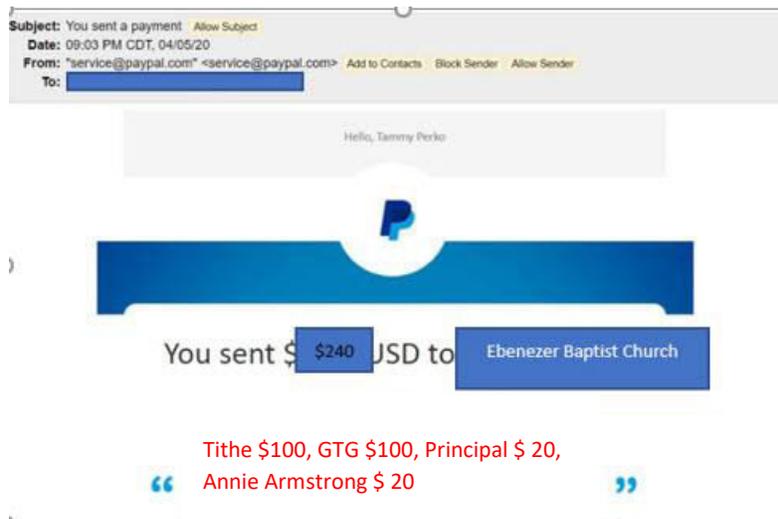
**Send Payment Now**

Cancel

The next screen will be the confirmation screen showing that the money has been sent.  
Once you are finished with your transaction click **Log Out** at the top right of the screen.



You will receive an email as your receipt of the giving. The church will also receive an email.



The next time you log into PayPal you will have the church email visible to select for your next giving amount. All you will have to do is click on the icon for the church.

