



St. Peter's Lutheran Church

Sanborn, NY

Volunteer/Employee Application

It is the goal of this church to create a safe and secure environment for all children and workers who are involved in church activities. To facilitate this emphasis, it is necessary to gather pertinent information from those who desire to offer volunteer services or be employed at St. Peter's Lutheran Church. This information will be used for the sole purpose of helping the church provide a safe and secure environment for children and workers. These records will be maintained in strict confidentiality with limited access to certain church staff and officers.

Personal Information

Full Name: _____ Date: _____

Have you ever used name(s) other than the one above? If yes, please list:

Current street address: _____

City, State, Zip: _____ Years at address: _____

Previous address (If current address is less than 5 years, if more than one provided on additional paper.):

Current phone number (Home/Mobile): _____ (Work): _____

Email: _____

Social Security No.(For employment only): _____

Do you have a valid driver's license? _____ Commercial license? _____

License number: _____ State issued: _____

Church membership

Please provide the following church information: Are you a member of St. Peter's ? _____

How long have you attended/member the church? _____

If you are not a member: What, if any, church affiliation do you have? _____

Employment History – Last 5 Years
(Please begin with most recent)

Employment Date (s)	Employer & Supervisor's Name	Address & Telephone Number	Job Title & Primary Responsibilities	Reason for Leaving

(If additional please provide on separate paper).

Is there any reason you should NOT work with or around children or youth? _____

Have you ever been the subject of a child abuse investigation? _____

If yes, please provide details: _____

Have you ever been convicted of or pleaded guilty to a criminal offense? _____

If yes, please provide details: _____

Educational Background

	Name/Location of School	Year Graduated	Degree	Areas of Concentration
High School				
College				
Other				

References:

Please list two references (of a business or organizational nature):

Name: _____

Phone: _____

Address: _____

Years known each other: _____

Name: _____

Phone: _____

Address: _____

Years known each other: _____

Covenant Agreement:

As a teacher, volunteer, or advisor, I promise to come to class prepared and on time. I will attend teacher training prior to teaching and will be a Christian role model for the students I teach. I will work hard to develop positive relationships with the students in my class, treating them with love and respect and creating a secure environment for them. I will communicate clearly with them about lessons and expectations and will learn how to ask good questions and become an expert listener. Most importantly, I will give special consideration to the child who is difficult to love and will remember that the spiritual, emotional, and physical well being of all children and youth is vitally important. I will make full use of the resources provided to me by St. Peter's and will ask them for support and help if I need it. Finally, during this special faith journey of teaching, I will enjoy myself and my students, learning as much as I can from them and this experience!

I hereby give permission:

- to make a thorough investigation of my past employment, education, and background, and release from liability all persons, companies, or corporations supplying such information. I also release the church from any liability that might result from making such an investigation. I understand that any false statements or implications made by me on this application or other required documentation shall be considered sufficient cause for denial of employment or discharge.
- Agree to do and complete the online background check and Child Policy Training Program. (Link and code will be provided by church office.)
- Agree to adhere to St. Peter's Confession of Faith stated in church constitution (Copy can be found online).
- Agree to the Covenant agreement stated above.

Signature: _____

Date: _____



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Volunteer/Employee Application Participation Covenant Statement (For Volunteers)

The congregation of St. Peter's Ev. Lutheran church is committed to providing a safe and secure environment for all children, youth, and volunteers who participate in ministries and activities sponsored by the congregation. The following policy statements reflect our congregation's commitment to preserving this congregation as a holy place of safety and protection for all who would enter and as a place in which all people can experience the love of God through relationships with others.

1. No adult who has been convicted of child abuse (either sexual abuse, physical abuse, or emotional abuse) should volunteer to work with children or youth in any church-sponsored activity.
2. Adult survivors of child abuse need the love and support of the congregation. Any adult survivor who desires to volunteer in some capacity to work with children or youth is encouraged to discuss his/her willingness with the Pastor before volunteering.
3. All adult volunteers involved with children and youth of our church must have been consistently attending members of the congregation for at least six months before beginning a volunteer assignment.
4. Adult volunteers with children and youth shall observe our "two-Deep Leadership Rule".
5. Adult volunteers with children and youth shall attend any regular training and educational events provided by the congregation to keep volunteers informed of our congregation's policies.
6. Adult volunteers shall immediately report to a member of the Child Advocacy Team any behavior that seems abusive or inappropriate.

Please answer each of the following questions: (Initial your response)

1. As a volunteer in this congregation, do you agree to observe and abide by all congregation policies regarding working in ministries with children and youth?
_____ Yes or _____ No
2. As a volunteer in this congregation, do you agree to observe the "Two-Deep Leadership Rule" at all times?
_____ Yes or _____ No
3. As a volunteer in this congregation, do you agree to participate in training and education events provided by the church related to your assignment?
_____ Yes or _____ No
4. As a volunteer in this congregation, do you agree to promptly report abusive or inappropriate behavior to the Child Advocacy Team?
_____ Yes or _____ No

I have read this **Participation Covenant**, and I agree to observe and abide by the policies set forth.

Signature of application

Print Full Name

Date

*"Copied from safe sanctuaries: Reducing the Risk of Child Abuse in the Church, by Joy Thornburg Melton; copyright 1998 by Disciple Resources Nashville TN; page 71"