

Sunrise Baptist Church **Pastor of Emerging Adult Ministries Job Description**

General Description of Pastor of Emerging Adult Ministries' Job:

To join the present SBC staff, Deacon Board, and congregation in fulfilling the Mission and Vision of the church by strengthening our outreach to and discipleship of emerging adults in the SBC family and community. To exercise the spiritual gifts and calling as a pastor in the following General and Specific Pastoral Roles and Responsibilities.

General Pastoral/Ministry Responsibilities:

Participate in Meetings

- Weekly Meetings: pastor planning and visioning meeting, pastor prayer meeting, church staff meeting, preaching team meeting.
- Monthly Meetings: deacon/shepherd meetings.
- Other meetings upon request

Preaching and Teaching

- Meet regularly with the preaching team and provide insights into sermons and sermon series'.
- Retain a regular discipline of biblical/theological/topical study through reading, writing and discussion.
- Preach and teach upon request with a frequency of roughly 4 times per year.
- As approved, preach and teach upon request at other local churches.

Pastoral Care and Coaching

- Provide pastoral care to members and attendees of SBC by visiting/meeting with, counseling, encouraging and empowering.
- Provide pastoral coaching to members and attendees of SBC through personal identity and gift discovery, and subsequently connect people to areas of ministry passion/pursuit. (Facilitate *StrengthsFinder* inventories, reviews and counsel.)
- Work with the pastoral staff to insure proper and timely assimilation of visitors/new members into healthy fellowship.
- Visit a selection of widows and widowers for the purpose of pastoral care and encouragement.

Weddings and Funerals

- Provide marriage mentoring for pre-engaged and engaged couples. (Facilitate *PREPARE/ENRICH* inventories, reviews and counsel.)
- Provide pastoral oversight and/or direction on occasions of weddings and funerals.

Technology

- Record biblically based encouragement videos consistent with the mission and vision of SBC on a scheduled basis.
- Review and post to SBC social media outlets on a regular and scheduled basis.
- Participate in the online worship service recording upon request and as needed.

Administrative

- Maintain regular communication with the administrative assistant team, as well as others on the staff as needed.
- Establish and Manage budgets for *The Branch*, *Leadership Development*, and the *Library*.

Specific Pastoral/Ministry Responsibilities:

Emerging Adult Ministries

- Provide direct leadership and vision for *The Branch: An Emerging Adult Ministry of SBC* in the areas of small groups, worship events, Sunday morning gatherings, service opportunities, as well as other regular gatherings of emerging adults.
- Provide biblical teaching, mentoring, and encouragement for emerging adults in particular areas critical to emerging adulthood (i.e. education, career, marriage, family, etc.).
- Facilitate healthy and godly transitions into adulthood.
- Encourage emerging adults to pursue and develop ministry influence and serving opportunities.
- Work with leaders among the emerging adults to plan, resource, coordinate and lead ministry functions and events.
- Work with the Pastor of Student Ministries to foster healthy adolescent-to-emerging-adult transitions.
- Build stronger relationships with emerging adult leaders in other local churches and para-church organizations.
- Create awareness in the local church for the need of intentional investment in/relationships with emerging adults.

LEAD Academy

- Prepare an annual seminar/course series that promotes the following Christian teaching themes: Church History, Leadership, Missions, Theology, Biblical Exposition, and Spiritual Discipline.
- Recruit and work with potential and scheduled teachers in preparation for scheduled seminars/courses.
- Promote upcoming seminars/courses at SBC and in the community.
- Plan seminar/course details (i.e. Room set, food, instructor housing/needs, handouts, etc.)
- Facilitate day of logistics for seminar/course.
- Explore possible associations or partnerships with local schools and/or accrediting bodies.

Disciple Training Center

- Help cast vision for intentional disciple making and discipleship.
- Help lead the Discipleship Training Center.

Church Partnerships

- Develop strategic ministry partnerships with local church bodies and Christian ministries.
- Pursue meeting and praying with church and ministry leaders in local communities.
- Explore ideas related to intentional investments/helps with local church bodies.

Community Group Ministry (Together with Pastor Bob)

- Work with lay leaders on organizational and developmental improvements for a community group ministry that is simple and sustainable; organic and organized.
- Champion the importance of community group involvement by encouraging people to attend and recruiting people for leadership.
- Provide support for small group leaders through training and coaching.

List Top 5 StrengthsFinder Strengths Here:

First 5	Second 5
Learner	Analytical
Intellection	Input
Relator	Individuation
Strategic	Discipline
Maximizer	Belief

Is your position full-time or part-time? Full-time, Salaried position.

In a typical week, how do your work hours break down?

Weekly

- Emerging Adult Ministries – 60%
- Participate in Meetings – 12%
- Pastoral Care and Coaching – 10%
- Disciple Training Center – 8%
- Technology – 6%
- Church Partnerships – 4%
- Administrative – 2%

Non-weekly (percentage of time during those weeks when these occur)

- Community Group Ministry (Together with Pastor Bob) – 10%
- LEAD Academy – 40%
- Preaching and Teaching – 60%