

Sunrise Baptist Church **Technical Director Job Description**

General Description of the Technical Director's Job:

To serve the mission of Sunrise Baptist Church by overseeing and coordinating all aspects of the Technical Ministry in regards to computers, networks, audio, lighting, and video. The Technical Director's ultimate goal is to ensure that services, events and communication of Sunrise Baptist Church and ministries are able to utilize technology efficiently, effectively, and strategically in order to enhance the clarity of the Gospel presentation.

List General Pastoral/Ministry Responsibilities Here:

Staff Member:

- Participate in all staff meetings
- Provide technical support and perspective for events and needs of staff
- Participate in Preaching Team as requested

List Specific Pastoral/Ministry Responsibilities Here:

Provide technical support for worship services and events:

- Maintain a reliable system for providing technical support for all worship services and events. This includes (but is not limited to):
 - Audio mixing, monitor mixing, and audio recording
 - Lighting production
 - Video recording, and live streaming production
 - Proclaim presentation software
- Prepare stage for rehearsals, worship services, and events
- Initiate successful communication with pastors, Director of Worship, ministry leaders, and event coordinators in order to help facilitate A/V needs.

Train, equip, schedule, and lead A/V staff and volunteers:

- Assist pastors in recruiting volunteers
- Train a/v volunteers to competence.
- Equip staff with the proper tools.
- Deploy a/v volunteers to appropriate tasks.

Update and maintain production technologies:

- Ensure that campus technologies are in working order.
- Advise on future purchases.
- Oversee any technical installation.
- Keep reliable records for purchases and licensing.

In-house video production:

- Oversee video production for worship services, including: capturing, live streaming, editing, uploading to Facebook/YouTube/website.
- Create a system to receive a manageable number of requests from ministries for video production.

- Carry projects from inception to final product.

Mark's Top 5 StrengthsFinder Strengths are:

1. Strategic
2. Futuristic
3. Ideation
4. Connectedness
5. Communication

Is your position full-time or part-time? Part-time; currently 25 hours per week