

PREAMBLE

We who are Christians and members of the Body of Christ in Kittredge, in order to form a more perfect Church, establish unity, insure order, provide for the defense of the Faith once for all delivered to the Saints, promote Charity both in the Church and at large, and secure the blessings of our God through His Word both spiritual and temporal do ordain and establish this Constitution for the Kittredge Community Church.

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ARTICLE I

Incorporation

Section 1. Name. The name of this organization shall be the Kittredge Community Church of Kittredge, Colorado.

Section 2. Organization. The organization took place on February 6, 1955 at Kittredge, Colorado.

Section 3. Incorporation. This organization was incorporated in the state of Colorado, February 11, 1955.

ARTICLE II

Object

The object of this church shall be to participate in the preaching of the Gospel to every creature; the edification of Christians through the teaching of God's Word, and the promotion of spiritual fellowship among God's people of like faith and purpose.

ARTICLE III

Faith and Doctrine

1. We believe in the Bible, as contained in both the Old and New Testaments, to be the inspired Word of God and without error in the original language. We believe that the Bible is the final court of appeals in all matters of Christian doctrine and Christian practice. (II Timothy 3:14—17)

2. We believe in one God existing in three persons: God the Father, God the Son, and God the Holy Spirit. We believe the persons of the Godhead to be co-equal and eternal. (Matthew 28:19; John 3:16; Philippians 2:5-8; Acts 5:3&4)

3. We believe that Jesus Christ was conceived by the Holy Spirit and born of the Virgin Mary and is both true God and true man. (John 1:1—14; Matthew 1:18-25)

4. We believe that Jesus Christ died a substitutional, atoning death on the cross as recorded in the Holy Scriptures; that all who by an act of faith believe in Him are justified (declared righteous) in the reckoning of the eternal Godhead. (John 10:11,14-18, 22-29; Romans 5:1-8)

5. We believe that man was created in the image of God, that he sinned and thereby incurred not only physical death, but also that spiritual death which is separation from God; and that all human beings are born with a sinful nature, are totally depraved and need a savior from sin. (Genesis 1:26; 2:17; John 3:6; Romans 3:10-23)
6. We believe that eternal salvation, the complete forgiveness of sin, is motivated by the mercy and grace of God; made possible by Christ's atoning death on the cross; is appropriated by individual faith and is not based on any work or merit of an individual. (Ephesians 2:8-9)
7. We believe in the bodily resurrection of our Lord Jesus Christ, that He was seen of men for a period of forty days, that He ascended into heaven and is now seated at the right hand of God, the Father; that He ever lives to make intercession for all who come to God by Him. (Acts 1:9-11; Ephesians 1:20,21; I Timothy 2:5; Hebrews 4:14)
8. We believe that the true or invisible Church which began on the day of Pentecost is the body of Christ; that each one who receives Jesus Christ as personal Savior for the penalty of sin, is a member of that invisible Church, the body of Christ; that each individual believer or member is indwelt by the third person of the Trinity, the Holy Spirit. (I Corinthians 12:12-27 and 6:19, 20)
9. We believe in the blessed hope, the personal, imminent return of Jesus Christ for His bride, the true Church. (I Thessalonians 4:13-18)
10. We believe the Bible clearly teaches that Satan is a person who is the enemy of God and the enemy of the believer; that God will eternally punish him in the lake of fire along with human beings who have placed their allegiance with the enemy of their souls. (Job 1:7; Matthew 25:31-41; Revelation 20:10-15)
11. We believe in the bodily resurrection of the dead, both of the just and the unjust; in the state of conscious bliss of the resurrected believer; in the state of conscious eternal separation from God of the unbeliever. (Revelation 20: 11-15; 22:11-14; I Corinthians 15:1-58)
12. We believe all the believers are called into a life of separation from all worldly and sinful practices. Their obligation is to witness by deed and word to those truths and to proclaim the Gospel to all the world. (James 4:4; Acts 1:8; Rom. 12:1,2)

ARTICLE IV

(Adopted 9/13/2020)

Membership

Section 1. What is membership? Church membership is a formal relationship between a church and a Christian characterized by the church's affirmation and oversight of a Christian's discipleship and the Christian's commitment to living out his or her discipleship in the care of the church. A church member, therefore, is someone who is formally recognized as a Christian and a part of Christ's universal body. It is the belief of Kittredge Community Bible Church (KCBC) that the Bible encourages all Christians to become formal members of a biblical local church (1 Peter 5:2-3; Acts 20:28; Hebrews 13:17; Matthew 16:15-19).

Section 2. Who can become a member of KCBC? Any person who has accepted the Lord Jesus Christ as their Lord and Savior (Romans 10:9-10), repented of their sins (Mark 1:15), been baptized (Acts 2:38), is in fundamental agreement with the doctrinal statement and object of KCBC (1 John 4:1-3), and who gives assurance of a desire to live a consistent Christian life (Luke 3:8), shall be eligible for membership.

The process for membership is as follows: 1. Attend membership classes, 2. Be interviewed, 3. Give assurance of being in fundamental agreement with Article III: Faith and Doctrine, 4. Affirm membership vows, 5. Receive approval from the Board, and 6. Be publicly presented and received by the Congregation.

- a. What is the content of membership classes? Membership classes conducted by the pastor or a qualified designee of the Board, will include the following subjects: 1. Faith and Doctrine, 2. The purpose of KCBC, 3. The governmental structure of KCBC, 4. The history of KCBC, 5. The meaning of membership, 6. Membership vows, and 7. The expectations of membership (Section 3).

b. What will the interview consist of? The interview, conducted by two or more qualified designees of the board, will ask and expect to receive biblical answers to the following questions: 1. Who is Jesus? 2. What is the gospel? 3. What is repentance and have you repented of your sins? 4. Have you accepted and are you trusting in Jesus as your personal Lord and Savior? 5. What is baptism and have you been baptized with water? 6. Do you understand and can you answer affirmatively to KCBC's membership vows?

If a person interviewing for membership is unable to provide satisfactory answers then membership should be delayed pending further instruction and a subsequent interview.

c. What are KCBC's membership vows? 1. Do you acknowledge yourself to be one who sins in the sight of God, justly deserving His displeasure, and without hope except in His sovereign mercy? 2. Do you believe in the Lord Jesus Christ as the Son of God, and Savior of sinners, and do you receive and rest upon Him alone for salvation as He is offered in the Gospel? 3. Do you now resolve and promise, in humble reliance upon the grace of the Holy Spirit, that you will endeavor to live as is fitting for a follower of Christ? 4. Do you promise to support the church in its worship and work to the best of your ability? 5. Do you promise to love all the other members, bearing their burdens and sharing their joys? 6. Do you submit yourself to the government and discipline of the church, and promise to strive for building up the body of Christ?

Section 3. What are the expectations of membership? Members are expected to attend church regularly (Heb. 10:25) and strive conscientiously to live according to the truth revealed in the Word of God by the Holy Spirit (2 Pet. 1:3-10; John 16:13), to contribute to its material support as they are able (2 Cor. 9:7), to support whole-heartedly the services and activities of the church to build each other up in Christ (1 Cor. 14:12, 26), and to submit to the discipline of the church (Heb. 13:17).

Section 4. What is KCBC's understanding of The Gospel? GOD RULES: The Bible tells us that God created everything, and He is in charge of everything (Genesis 1:1; Psalm 103:19; Revelation 4:11; Colossians 1:16-17). WE SINNED: Since the beginning of time, everyone has chosen to disobey God (Romans 3:23). The Bible calls this sin. Because God is holy, God will not be around sin. Sin separates us from God and deserves God's punishment of death (Romans 6:23). GOD PROVIDED: John 3:16 tells us that God sent His Son, Jesus, the perfect solution to our sin problem, to rescue us from the punishment we deserve. It's something we, as sinners, could never earn on our own. Jesus alone saves us (Ephesians 2:8-9). JESUS GIVES: Jesus lived a perfect life but chose to die on the cross for our sins. Jesus rose from the dead after three days. Because Jesus gave up His life for us, we can be welcomed into a right relationship with God and be a part of His family for eternity. This is the best gift ever (Romans 5:8; 2 Corinthians 5:21; 1 Peter 3:18). WE RESPOND: It's not enough to just know the Good News! We must respond to the Gospel. In order to spend eternal life with God, a person must *admit* to God that they are a sinner. *Repent* and turn away from self and sin to Jesus (Romans 3:23; 6:23; Acts 3:19; 1 John 1:8-9). *Believe* in their heart that Jesus alone saves them through what He has already done on the cross (John 3:16; 14:6; Romans 5:8). *Confess* to others that Jesus is their Lord and Savior (Romans 10:9-13).

Section 5. What are the duties of the board regarding church membership? (See also Article V)

a. It shall be the duty of the Board to annually review the church membership. The apparent absence of a member from church meetings for one year shall be sufficient reason for an examination. If after an examination, a reasonable explanation is not found, the member shall be placed on the church inactive roll for a period of one year. If after a year attendance is not resumed, the name shall be dropped from the church membership roll. If a member leaves the community without notification of change of address, resulting in loss of contact for a period of two years, members may be dropped from the church membership roll. Members may also be dropped from the church roll due to disciplinary church action, or because of the transference of their membership to another church. The names of all members dropped from the roll shall be reported at the annual congregational meeting (Eph. 4:11-16; Rom. 12:4-5; Heb. 10:25; Gal. 6:2; 1 Cor. 11:24-26).

b. While any person is welcome to attend the services at KCBC, the privilege of holding office, voting or having a voice in a congregational meeting shall be limited to members only who have attended at least one worship service in the three month period prior to the constituted meeting. The privilege of voting and being counted in the congregational meeting quorum shall be for members sixteen years of age and older. The officers of any recognized department of the church must be members of the church in good standing.

Section 6. Associate Members

Former members of KCBC in good standing who wish to remain on the roll of KCBC, but are unable to meet the expectations of regular attendance (see section 4.3) due to distance, health or membership transfer, may be granted

the status of Associate Member. People who attend regularly and have responded to the gospel but are physically or mentally incapable of meeting the requirements to become voting members (such as people with severe special needs) may also be granted the status of Associate Member. Associate Members may keep this status indefinitely as long as they continue to accept the Lord Jesus Christ as their personal Savior, are in fundamental agreement with the doctrinal statement and object of KCBC, and continue to live a consistent Christian life. Associate Members do not vote and are not counted in quorums.

ARTICLE V

Government and Officers

(*Also see Article IX~ Emergency Government & Officers)

Section 1. This church shall be strictly self-governing in all matters, and shall not be under the influence of any denomination or federation of denominations.

Section 2. The control and management of the affairs and funds of this corporation shall be vested in its membership. There shall be an Elder/Deacon Board. This Elder/Deacon Board shall constitute the Board of Trustees of the corporation and shall perform all duties and assume all responsibilities normally incumbent upon Trustees.

Section 3. Matters of major importance to the whole body of the church shall be referred to the congregation at a constitutionally called meeting. Borrowing, buying, selling, or transferring of real estate shall have the authorization of the voting membership. A constitutional congregational meeting shall likewise act upon the forming or dissolving of the Pastoral Relationship.

Section 4. The fiscal year of this church shall be from Feb. 1, thru Jan. 31. The Annual meeting shall be held on the third Friday in February or as soon thereafter as possible. One half of the active membership at such meeting shall constitute a quorum for the purpose of electing the Elder and Deacon Boards, and for any other business transactions. At this meeting, all organizations shall present in writing a report of their year's work. An annual report of the church treasurer shall be given. Elder and Deacon Board members shall be elected and any other business transactions that should come before the congregation shall be taken up. All Elders and Deacons shall hold their term of office from and to the annual meeting.

Section 5. The Elder Board shall consist of five male members of the church. Each Elder shall be elected for a term of three years. Any male member of this church in good standing shall be eligible for the Elder Board. The Elder Board is to review the church membership annually and furnish the Deacon Board with a current roster of members and friends.

Section 6. The Elder Board, together with the Pastor, shall be responsible for the spiritual welfare of the church. They shall assist in the ministering of the ordinances. They shall assist the Pastor in all matters of the spiritual watch-care of the congregation.

Section 7 The Elder Board shall be the executive body of the congregation in dealings with the Pastor, employees, and all outside organizations dealing with the spiritual and educational welfare of the church. It shall exercise supervision over the spiritual work of the church and its organizations. It shall appoint or arrange for all such workers or officers needed for carrying on the church meetings and activities, such as pianist, ushers, or special committees.

Section 8. The Deacon Board shall consist of three male members of the church. Each deacon shall be elected for a term of three years, with one being elected each year. Any male member of this church in good standing shall be eligible for the Deacon Board.

Section 9. The Deacon Board shall constitute the instrument whereby all business transactions, involving the physical properties of the church, the proper upkeep and repairs, shall be carried out. Such work shall be facilitated by means of such funds as the Deacon Board may see fit to dispose of.

Section 10. The Elder Board shall consider and handle any suggestions, recommendations, requests, or grievances upon the part of any member. No one, however, shall be dropped from the roll of the church without a fair and impartial hearing before the Elder Board. If a member refuses to meet with the Board for such consideration, the Board may, after the third notification to appear, take action as if he were present. Upon evidence of any member not being in accord with the Doctrinal statement of the church, or accused of open or flagrant sin, the Elder Board has power to call such to account in an effort toward adjustment. If any member, following such an action, persists in his sinful course, it

shall be within the province of the Elder Board to order his/her name erased from the roll.

Section 11. The Deacon Board shall provide a corporate seal which shall be in the form of a circle and shall bear the full name of the corporation with the word "Seal" in the center 2.

Section 12. The Elder Board shall hold regular monthly meetings. Any four members at any Board meeting shall constitute a quorum. Called Board meetings may be held at the request of the Chairman of the Board, Pastor, or any Board member.

Section 13. The Deacon Board shall hold regular monthly meetings. Any two elected members at any board meeting shall constitute a quorum. Called board meetings may be held at the request of the Pastor or any board member.

Section 14. Either the Deacon Board or the Elder Board shall have the authority to call a congregational meeting: Announcement shall be made at least two Sundays previous to the meeting, and the purpose of the meeting stated. No other action than that specified and related matters, shall be transacted at such meetings. The Deacon or Elder Board shall call a congregational meeting at the written request of one-third of the voting membership for any stated reason. The Deacon Board and Elder Board shall at all times be subject to the majority of the voting membership.

Section 15. The Deacon Board shall elect from its members a Chairman, Secretary, and Treasurer. The Treasurer shall submit a monthly report to the Elder Board as to the church finances. A specified amount of money shall be made available to the Elder Board for use as they deem necessary for the church spiritual programs. At no time will less than 10% of the gross income be set-aside for mission giving.

Section 16. In case of vacancies on the Deacon or Elder Boards, the vacancy may be filled by appointment by the board where the vacancy occurs.

Section 17. The Elder Board shall elect from among its members a Chairman and a Secretary.

Section 18. The officers of the church shall perform the duties generally incumbent upon such officers. A full and complete copy of all minutes of all meetings shall be kept carefully and signed either by the presiding officer or secretary, after approval of the reading, by the Board as a whole,

Section 19. Election of Board members shall be by secret ballot from a list of all eligible candidates at the Annual Meeting.

Section 20. (Adopted 2/26/2017) The job of the chairman is to craft meeting agendas, guide orderly discussion, and see that the board conducts itself according to the policies that govern it. The authority of the chairman falls within the established by-laws of Kittredge Community Church, including direction and advice by the elders, deacons, pastor and voting members of the congregation.

- a. We recognize that all authority comes from Jesus Christ as we all are under His authority, grace, mercy and direction for His glory.
- b. The chairman will take the initiative in such matters as the following: determining meeting times and agenda items, recognizing board members and others who wish to address an issue, limiting discussion.
- c. The chairman as an individual has no authority to supervise or direct the other board members, including the pastor.
- d. The chairman has the authority to clarify and communicate board policies to elders, deacons, pastor and congregation.

ARTICLE VI

Pastor

Section 1. Any ordained or licensed man in whom the church recognizes the call of God and the gift of Christ, and being satisfied with his moral, mental, and spiritual endowments, may be called as Pastor of this church. He shall, of course, be in complete harmony with the Doctrinal Statement and object of this church.

Section 2. The Pastor shall have general oversight of the spiritual life of the church, regular services, and administration of the ordinances. He shall be a member of all boards and committees connected with the church or any of its organizations. If at any time his personal beliefs or doctrinal statements shall not be in accord with this church, or if he be convicted of moral defection, his services shall be terminated as Pastor by vote of the congregation.

Section 3. The Pastor shall serve until the Pastorate is terminated by death, resignation, or by a two-thirds vote of the membership at a constituted congregational meeting.

Section 4. (adopted 5/4/76) When an ordained or licensed man accepts the call as Pastor of this church, and all the requirements of Article VI, Section 1 are met, he will automatically become a member of this church. If he is married and his wife meets the same requirements, she also shall automatically become a member of the church. If for some specific reason at the time he accepts the call either he or his wife feel that they, would like to be excused from membership, they may state the exact reason to the Elder Board and if the board finds just cause, they may be excused from membership.

ARTICLE VII

Ordinances

Section 1. We recognize and practice two ordinances, namely, The Lord's Supper and Baptism.

Section 2. The Lord's Supper shall be observed regularly: The time and manner being determined by the Elder Board.

Section 3. We recognize the validity of water Baptism. Those coming to us for this rite shall be baptized in the manner of their choice. The Pastor has power to make necessary Baptismal arrangements.

ARTICLE VIII

Finance

Section 1. We recognize the free-will giving of God's people to be the true basis for the support of God's work. The needs of this work shall be laid before the Lord in earnest believing prayer, and full explanation of all needs with all necessary information being made known to His people. There shall be strict accounting of all funds handled with a regular report made of all receipts and disbursements. The most efficient business methods shall be employed in the handling of funds, in all things being above question or reproach.

Section 2. The privilege of Christian stewardship shall find a place in the teachings of this church in order that our people may know their scriptural responsibility as concerns the grace of giving. We recommend that all of our members contribute to the church offering.

Section 3. It shall not be the practice of this church to go into debt. However, should such emergency arise, Section, 3 of Article V shall be followed.

Section 4, (A) No part pf the net income will ever inure to the benefit of any private shareholder or' individual (Law 501—e)

(B)In the event of dissolution by the majority vote of the congregation, the assets of the corporation shall be dedicated to Camp ID-RA-HA-JE or a similar Christian tax-exempt purpose; or to the Federal or local Government. (Regulation 1.501 (c) (3) (4)

ARTICLE IX

(adopted 4/27/73)

Emergency Government and Officers

Section 1. In case the membership of the Kittredge Community church diminishes to the extent that either the Deacon or Elder boards, or both, have vacancies to the point of weakening the governing body of the Kittredge Community Church, the membership shall have the option of joining together the remaining Deacon and Elder board members into one **Governing board, *consisting of a minimum of three male members and a maximum of seven male members of the church. (*adopted 2/25/77 at a constitutionally called membership meeting) (**adopted 2/26/17 at a constitutionally called membership meeting)

Section 2. Until such time as the normal governing bodies of the church are reinstated, the **Governing board shall execute the responsibilities of both the Elder and Deacon boards as indicated in the constitution and by-laws of the Kittredge Community Church.

Section 3. Under this temporary condition, two-thirds of the Board members shall constitute a quorum at any board meeting.

Section 4. The ****Governing Board** shall elect from its members a chairman, secretary and treasurer.

Section 5. The two boards, Deacon and Elder, may be reinstated by the membership at a constitutionally called meeting and at that time shall reinstate the governmental duties of the church and the Deacon and Elder Boards per Article V of the constitution and by-laws of the Kittredge Community Church.

ARTICLE X

(adopted 8/30/15)

Marriage

We believe that marriage is the exclusive, covenantal union of one man and one woman, which union was designed by God. Genesis 2:24 states, "For this reason a man shall leave his father and his mother, and be joined to his wife; and they shall become one flesh." Jesus Christ affirmed this in Matthew 19:4-6: "And He answered and said, 'Have you not read that He who created them from the beginning made them male and female, and said, for this reason a man shall leave his father and mother and be joined to his wife, and the two shall become one flesh? So they are no longer two, but one flesh. What therefore God has joined together, let no man separate.'" We will faithfully follow this scriptural definition of marriage in the teachings and practices of this church, and therefore, for example, this church will not officiate, solemnize, perform or host a marriage or marriage-like ceremony involving anything other than the union of one man with one woman as instituted by God.

ARTICLE XI

Amendment

This constitution may be altered or amended by two-thirds vote of the membership present at a constitutionally called congregational meeting, provided an exact written copy of the proposed amendment or alteration has been made available to members two weeks before the congregational meeting.