

## ISSAQUAH CHRISTIAN CHURCH JOB DESCRIPTION

Maintenance - P/T - 7 Hours/Week – \$17.00/hr

Our need:

We are seeking someone to fill our Janitorial position.

Primary Responsibilities and Tasks:

Clean and maintain the facilities in the Worship Center, the Ministry Building and our Administrative Offices.

Report any supply needs, building needs, and repair needs. Maintain supplies.

Your Team:

This position works directly with and reports to the Office Administrator. This position communicates with the Property Manager to report any significant maintenance issues.

This position works with Ministry Staff to create clean, safe and engaging ministry spaces

Goals and Expectations:

Prepare the Church building for Sunday Morning Worship Maintain clean buildings in preparation for special events Be on time / Follow a schedule Maintain regular communication with the Office Administrator

Please contact:

Doug Ortega at [doug@issaquah.cc](mailto:doug@issaquah.cc) or 425-392-5848

The logo for Issaquah Christian Church features the word "Issaquah" in a large, bold, black sans-serif font. Below it, the words "CHRISTIAN CHURCH" are written in a smaller, all-caps, black sans-serif font. The text is positioned above a decorative wavy line that transitions from a dark red color on the left to a light beige color on the right.

**Issaquah**  
CHRISTIAN CHURCH

P.O. Box 1028 Issaquah, WA 98027