

Master's Touch

Volunteer Covenant

1. I understand The Master's Touch is a Christ-centered ministry and will strive to treat it as such.
2. I will arrive to my scheduled shift on time or earlier. If for some reason I am going to be late I will notify the Store Manager. (phone # on next page)
3. If I am unable to work my scheduled shift I will find a replacement from the list of volunteers. I will notify the Store Manager if this occurs.
4. I will sell all items at the pre-approved price. No bartering or price changing allowed.
5. I will place nothing on-hold (greater than two hour limit), on layaway, or on sale without pre-approved permission by the Store Manager.
6. I will maintain a Christian attitude while in the Master's Touch, treating all people with love, compassion and respect.
7. I will keep my personal phone on vibrate or silent. If a call must be made or answered I will go to the back room.
8. I will wear my name tag during my scheduled shift.
9. I will report all problems to the Store Manager and avoid discussing them with other volunteers or customers.
10. I will complete the task on the daily "To Do" sheet as time and necessity allows.
11. I will count all cash register monies at the store opening and store closing in the presence of another.
12. I will not leave the cash register unattended at any time. If I am not assigned to the cash register I will attend it when/if the volunteer assigned to it must leave it for any reason.
13. I will utilize the store phone for emergencies only.
14. I will do my best to be the hands and feet of Christ Jesus, ministering to all who enter by word and by action.

Signature

____/____/_____
Date

Printed Name

The Store Manager must receive Board approval before anyone is permitted to operate the cash register.

YES! I would like to volunteer at The Master's Touch.

Please check any of the options where you are willing to serve. (In-store is the primary need but from time to time you may be asked to help out in the sheds, sorting, hanging or moving items):

- In-store (Sales, stocking, keeping the store tidy, assisting customers, dealing with the public, etc.)
- Sorting and hanging clothing
- Sorting donations and preparing for sale
- Staging the store for opening
- Moving items to and from storage units (truck or other vehicle needed)

The Master's Touch is open Wed-Sat 10:00-4:00. Volunteers are need from 9:30-4:30. On Mondays and/or Tuesdays we stock the store and prepare for the open days.

The preferable days/times I am available to work (Please check all that apply):

<input type="checkbox"/>	Monday	<input type="checkbox"/>	AM	<input type="checkbox"/>	PM	<input type="checkbox"/>	Either
<input type="checkbox"/>	Tuesday	<input type="checkbox"/>	AM	<input type="checkbox"/>	PM	<input type="checkbox"/>	Either
<input type="checkbox"/>	Wednesday	<input type="checkbox"/>	AM	<input type="checkbox"/>	PM	<input type="checkbox"/>	Either
<input type="checkbox"/>	Thursday	<input type="checkbox"/>	AM	<input type="checkbox"/>	PM	<input type="checkbox"/>	Either
<input type="checkbox"/>	Friday	<input type="checkbox"/>	AM	<input type="checkbox"/>	PM	<input type="checkbox"/>	Either
<input type="checkbox"/>	Saturday	<input type="checkbox"/>	AM	<input type="checkbox"/>	PM	<input type="checkbox"/>	Either

Please check if you are interested in filling in as needed as a Floater.

Name: _____
Phone Number: _____
Cell Number: _____
Email: _____
Date: _____
Notes: _____

To assist with Board approval, which Church are you affiliated with?

Please review and follow the opening and closing procedures.

SHIRLEY PRINCE
STORE MANAGER, THE MASTER'S TOUCH
910 320-5007

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