

Hope's Point Baptist Church Wedding Service Request

NOTE: Complete and return this form to Scott Todd with the appropriate fees three months prior to the date of the wedding ceremony. (\$250 deposit for members in good standing, \$2,000 non-refundable fee for non-members)

The Wedding Party of: _____

Date of Wedding: _____ Time: _____

Rehearsal Date: _____ Time: _____

Is the bride, groom or parent a member of Hope's Point? Yes No

Name: _____

*****Please see the Church Guidelines/Stipulations on the attached sheet.***

The following rules will be strictly enforced.

- NO smoking or alcoholic beverages are allowed in the building or on the church grounds.
- Do not leave flower arrangements, candelabras, or other decorations in the lobby or worship center without first receiving permission. You may contact the church office at 317.392.1181.
- Use only non-drip candles in carpeted areas
- No rice, confetti or glitter inside or outside the building.
- Leave the church building and grounds in a generally clean state and as you found them.
- Stage designs change several times per year. You or your wedding planner may check with our staff to determine what the stage will look like at the time of your event so that you may coordinate your event. However, any fixtures constituting the stage design may not be moved (unless approved by Hope's Point staff). Fees will be charged if staging items must be removed and replaced prior to Sunday morning worship. The fee will be determined based on the time and effort that must be expended to restore the stage. A \$500 additional fee will be charged to remove and replace the window treatments. Furniture and fixtures that are moved or re-arranged in the lobby and side rooms must be placed back into their original positions by the wedding party's designee.

General Fees

A member in "good standing" (regular attendee and systematic giver) of Hope's Point will be charged a \$250 deposit to reserve the date(s). Your deposit will be refunded within 2 weeks of the event or may be applied to the required custodial fee after the building and grounds have been inspected and determined to be in order.

A non-member of Hope's Point will be charged a \$2000 non-refundable fee to reserve the date(s).

**Additional charges may be assessed if there is damage to the building or grounds, or any furniture has to be placed back in its original positions. (Suggestion: Take pictures of the layout before moving furniture to assure correct repositioning).

Additional Cost of Services for Church-Affiliated Personnel

To be initialed by Hope's Point administration as fees are paid:

- _____ Pastor - as determined by Pastor (may include counseling)
- _____ Sound Technicians - \$200 minimum for members. \$300 minimum for non-members (if needed, negotiated upwards for more than 3.5 hours, including rehearsal time)
- _____ Custodial Services for auditorium- \$175 for members. (included in \$2000 fee for non-members)
- _____ Custodial Service for coffee shop - \$125 for members and non-members (rehearsal and reception use)

The Church Office reserves the right to review and consider the circumstances of each request form received.

Please do not consider your date as "RESERVED" until you have received confirmation.

There will be NO exceptions to the above fees, guidelines, and stipulations.

By signing below, we are stating that we have read and agree to everything in the above document, as well as the Church Guidelines/Stipulations.

Responsible Party: _____ Date: _____

Responsible Party: _____ Date: _____

Contact Information

Printed Name(s): _____

Address: _____ Phone: _____

_____ Email: _____

OFFICE USE ONLY:

The Wedding Party of: _____

Approved or Not Approved _____ Date: _____

Signature

Fees Received: Yes No Amount: _____ Date: _____

Notes:

Guidelines/Stipulations

Our Church believes that the Bible represents the infallible and inerrant Word of God and that it has authority over all areas of life. Since God gave us instructions regarding the institution of marriage in His Word, we believe that we must take those instructions very seriously. Therefore, the Church will be very mindful, prayerful, careful, and selective regarding those whom we will participate with in a wedding ceremony and/or provide our facilities to, for a wedding ceremony.

- A. Our Church will not participate in the marriage of non-Christian people. While we believe that non-Christians have every right to be married, we also strongly believe that the wedding ceremony is an act of willing worship to God. This willing worship includes the joining together of a man and a woman, both having received Jesus Christ as their Lord and Savior. We further believe that by the exchanging of vows, the man and woman are indicating their desire to commit themselves to both God and each other and to lead a Godly marital life that incorporates Biblical principles. Given those beliefs, we think it unethical and unsound to require non-Christians to take vows that they can't possibly understand or fulfill. Ecclesiastes 5:5.
- B. Our Church will not typically participate in the marriage of a Christian to a known or professed non-Christian for reasons similar to the above and also based upon 2 Corinthians 6:14-15, guarding against the binding of believers to non-believers.
- C. Our Church will not participate in the marriage between people who have not attended Christian pre-marital counselling. If our Pastoral staff will be participating in the wedding ceremony, a minimum of six counselling sessions are required. The sessions will be completed with either the Pastoral staff or an outside Christian counselling service at the discretion of the Pastor involved. The Church will provide recommendations for those performing these services locally, as requested.
- D. Our Pastoral staff will not typically officiate or participate in the wedding ceremony of a couple unless at least one of the participants is familiar to the Church and/or the Pastor.
- E. Our Pastoral staff will not typically officiate or participate in the wedding ceremony of a couple when there are "difficult" circumstances surrounding the wedding. (i.e.: brief acquaintances. premarital pregnancy, insufficient time for pre-marital counselling, obvious psychological or emotional issues witnessed among the participants upon meeting with staff. etc.)
- F. Church buildings and grounds are available for wedding ceremonies performed by properly Ordained Christian Clergy who are not affiliated with our Church, but who will abide by the principles set forth in paragraphs A, B, and C above.