

**MINUTES FOR A MEETING OF THE CHURCH COUNCIL
FOR TRINITY LUTHERAN CHURCH
February 15, 2022**

Members present: Pastor Karri Anderson, Colleen Guilfoile, Sherry Holt, Diane John (by telephone), Cathy Johnson, David Johnson, Nancy Johnson, Michelle Kok, Craig Martin, Pastor Terry Nordheim, Gary Peterson, Linda Popa, George Popa, Jackie Otte

Members absent: LeRoy Mitchell

Visitors: Cass Dennison

Call to order

Craig Martin, president, called the meeting to order at 7:00 PM.

Devotions by Pastor Terry

Approval of the agenda

Colleen Guilfoile requested that plans for the Trinity green space be added to the agenda.

- Colleen Guilfoile moved to approve the agenda.
Second by Nancy Johnson.
Motion carried.

Approval of minutes

- David Johnson moved to approve the minutes for the January 18 Church Council meeting.
Second by Colleen Guilfoile.
Motion carried.
- Colleen Guilfoile moved to approve the minutes for the January 30 special meeting of the Church council.
Second by Linda Popa.
Motion carried.

Senior Pastor's report

Trinity will present a Lenten study series entitled *Unraveled*.

Musical accompaniment for Worship is covered through May, except for three Sundays in Lent which remain to be filled.

The Saint Paul Area Synod North Conference Assembly took place on Saturday, February 12 as a *Zoom* meeting. The Synod is holding a *Tool Kit for Congregational Leaders* at Prince of Peace in Burnsville on Saturday, February 26.

Pastor Karri will be on vacation March 10-20. Pastor Terry will take a week of vacation from April 18-25.

The first new-member class was held this past Thursday. The class was composed of 12 individuals from 5 families.

On Easter Sunday Trinity will have an outdoor service at around 8:15 AM. Indoor services will be held at 9:00 and 10:30 AM.

Pastor Karri is working on a *Harvest Ministry Grant*. She is applying for the one on technology. There is a \$15,000 grant and several \$5,000 grants. She is applying for the \$15,000 grant. \$2,000 would complete the upgrade of our system by adding a stationary camera and a mobile camera. \$1,500 would be used to purchase Ipads to loan out to seniors, snowbirds, or youth. \$1,500 would be used for programs and training. \$9,000 would be used for technical support. \$1,000 would be used for outdoor worship enhancement.

Committee liaison report round table

The Stewardship Committee will be looking into how giving patterns have changed at Trinity.

The Adult Education Advisory Committee held its first meeting. The first meeting to take action will be held in March.

The Children's Education Committee focused on what should be done over the next three months. Consideration is being given to coordination of the children's message with what is happening during Sunday morning worship service each week.

Craig Martin noted that Council members are liaisons. They do not have to take detailed notes. It is the liaison's responsibility to share with their assigned committee any council decisions that affect that committee. When Council accepts minutes submitted by a committee they become part of the history of the church. Any decisions made by a committee that are accepted by Council are approved for action by the church.

- Sherry Holt moved to accept the minutes submitted this month by the Committees to Council.
Second by Nancy Johnson.
Motion carried.

Cass Dennison presented work done by the Creation Care Committee. Trinity has partnered with *Interfaith Power and Light*, which works with congregations to save energy. Interfaith provides information to congregations and assists with climate concerns and climate justice. The Creation Care Committee worked to certify us as congregation for climate justice. This was a one year certification process. The committee will work with youth leaders to see how they can

incorporate them into its work – for example with our *Adopt a Highway* work. An energy audit of Trinity’s facility is to be done by Enterchange in the next few weeks. The committee will look at suggestions for heating and cooling as Trinity does its renovations.

Treasurer’s report

There is no formal report for January as the budget has not yet been approved

Summary of checking, income, and expenses for January:

\$43,000 in checking.

Income was \$33,000.

Expenses were \$51,000.

This leaves Trinity with an ending balance of \$25,000 in its checking account.

It was noted that the shortfall from last year came out of the check book. We did not make budget last year.

Sherry Holt reported that we have received three new pledges, and one increase in an existing pledge. We have had one discontinued pledge. The new pledges and increase did not make up the loss from the discontinued pledge.

Online giving has been set up on the Trinity Web Site.

The audit process has been started. A report is projected for the end of June.

Old business

Committee liaison assignments

Colleen Guilfoile: Witness and Outreach

Sherry Holt: Treasurer and Finance

Diane John: Worship and Music

Cathy Miller Johnson: Special Projects

David Johnson: Stewardship

Nancy Johnson: Service Ministry

Michell Kok: Children’s Education

Craig Martin: President

LeRoy Mitchell: Property

Jackie Otte: Vice President and Personnel

Gary Peterson: Secretary

George Popa: Endowment

Linda Popa: Adult Education

Music Director Candidate update

No candidates so far. The possibility of using LinkedIn to post a job position was proposed.

Gift policy

Colleen Guilfoile reviewed revisions to the gift policies.

- Colleen Guilfoile moved to accept the Trinity gift policy as presented with revisions.
Second by Nancy Johnson.

Motion carried.

Building Renovation Committee update

The Committee met with an architect to walk through the church and review needs. Compliance with the *Americans with Disabilities Act* for the lavatories is the priority. Heating and cooling are being examined. Moving the fellowship hall wall into the courtyard is being looked at. The architect's first drafts are expected soon.

Green space

A survey soliciting ideas for Trinity's green space was done last summer. A categorized list with these ideas was distributed to Council. Colleen Guilfoile summarized the ideas on the list. It was suggested that we bring a representative from several Trinity committees together to provide input to the Special Projects Committee, discuss options, and propose a plan. Additional opportunities to receive suggestions from the congregation were discussed.

New business

Revision of Second Sunday Offering policy.

The Second Sunday Offering Policy is reviewed on an annual basis. It is proposed that the Witness and Outreach Committee will notify Council of its decisions regarding Second Sunday Offering recipients.

- Colleen Guilfoile moved that Council accept a change in Witness and Outreach policy from requiring Council approval of Second Sunday Offering recipients, to being notified by Witness and Outreach minutes of decisions regarding second Sunday recipients.

Second by Craig Martin.

Motion passed.

Review of the annual meeting agenda

Nominating Committee elections: It was noted that the nominating committee consists of two outgoing Council members, and up to four additional members from the congregation at large.

The Endowment Committee needs two replacements. It was noted that election to Endowment must be done by written ballot.

Council discussed what happens if we do not obtain a quorum at the February meeting. It was decided that budgeting would be done by continuing resolution.

Adjournment

- Motion to adjourn made by Diane John.
Second by Nancy Johnson.
Motion carried.

Submitted by Gary L. Peterson (Secretary)