

Building Renovation Committee Meeting Minutes

January 27, 2022

Present: Cathy Johnson, Craig Martin, Jon Meredith, Matt Mitchell, Terry Nordheim, Gail Seaver (Zoom), Jenna Wojcik

Guest: Scott Mower – Progressive Architect

Discussion points:

1. We reviewed the **Instructions to the Architect** document, dated 23 January 2020 with Scott Mower of Progressive Architecture.
 - Scott will update the building renovation costs listed in the original Progressive Architecture work order.
 - Talked about possible kitchen expansion and perhaps gaining storage space from the area where the pop machine is located. Scott mentioned that the food prep area of the kitchen should be stainless steel, but, the serving area is acceptable as laminate.
 - Talked about with option 2, the Kirvida lounge could be redesigned to possibly provide more kitchen space and office space.
 - Scott will check on any requirements for a sprinkler system if kitchen updates or expanding the building footprint triggers a requirement for them.
 - Scott suggested that we get only three bids from contractors.
 - Discussed how to repurpose the existing officed/admin space to include a possible multi-purpose room, shared office, and library if the building footprint is expanded into the courtyard.
 - Discussed highlighting the churches main entrance with a courtyard and piece of artwork (possibly the original steeple bell) and use some Pearl and Elmer bequest funds designated for their recognition by doing an artistic piece in their honor.
 - Discussed using the room underneath the Kirvida lounge as a mechanical room if necessary.
 - Scott suggested that we may want to reach out to Aerotek to evaluate our existing system and adding more ductwork and air exchange and purification capability because mechanical drawings do not exist for the original building and he would need to talk with a mechanical engineer.
 - Scott said he could design option 1 and lightly design option 2 with first a plan in about a week and some preliminary schematics in about two weeks. That way we would have a master map and can then decide what areas we want to focus on without spending a lot of money on complete designs for both options.
 - Scott will provide us his fee structure for going forward when he provides the preliminary schematics.
2. The committee did a walk-thru with the architect and looked at the furnace and boilers.

Actions:

1. Gail Seaver will send Scott Mower the Aerotek HVAC bid (done).
2. The committee should provide a progress update to the church membership at the February congregation meeting. (Jenna and Cathy)?
3. Committee needs to look at getting more definition of the requirements for better air circulating and purification for the architect.

Gail Seaver

Next Meeting: tbd, after preliminary schematics are received from Progressive Architect