

Honorarium Checklist

The below stipends are designed to assist you with remembering and determining monetary gifts given to those who have contributed in some memorable way at this time of loss.

- Clergy - \$200
- Organist – starting at \$200
Rehearsal with Soloist \$75
- Soloist(s) – starting at \$100
- Funeral Coordinator - \$100
- Church Custodian - \$100
- Multi-media Technician - \$100-\$200

****See Funeral Policy and Procedures for non-member**

Trinity Lutheran Church
13025 Newell Avenue
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651-257-5129
office@trinitylindstrom.org

PASTOR:
Pastor Terry I. Nordheim
651-257-5129 x 2
terry@trinitylindstrom.org

FUNERAL COORDINATOR:
Carla Norelius
Contact the office at 651-257-5129

**FUNERAL LUNCHEON
COORDINATORS:**
Sherry Holt
651-492-5729

Bunny Lumby
651-257-9686

Other Phone Numbers You Might Need:

Cremation Society – 763-560-3100
Grandstrand Funeral Home – 651-257-4000
Chisago County Press – 651-257-5115
St Paul Pioneer Press – 651-228-5263
Minneapolis Star Tribune – 612-673-4130

Approved by the Trinity Lutheran Church Council, June 21, 2022



LUTHERAN CHURCH
ELCA - LINDSTROM, MINNESOTA

Trinity Lutheran Church

Funeral and Memorial Services Information

Jesus said, "Do not let your hearts be troubled. Believe in God, believe also in me."

OVERVIEW

It is our goal at Trinity Lutheran Church to support you during this time of bereavement. This brochure contains important information to assist you as you plan the remembrance service for your loved one.

Working WITH a Funeral Home Director:

If you choose to work with a funeral home service, they will coordinate the service details for you. You will also want to be familiar with the honorarium checklist and consider one of the memorial luncheon options.

Working WITHOUT a Funeral Home Director:

If the family of the deceased is not using a funeral home/director to help with funeral arrangements, Trinity Lutheran Church will appoint a Funeral Coordinator. See "Service Checklist." You will also want to be familiar with the honorarium checklist and consider one of the memorial luncheon options.

Service Checklist *if NOT using funeral home services*

Below are service details you or your chosen representative will be responsible for if you have chosen NOT to work with a funeral home service.

Prior to the service:

- Contact pastor to set date and time of service. Pastor will contact Funeral Coordinator.
- Work with the Funeral Coordinator who will assist with the funeral arrangements at Trinity Lutheran Church.
- Contact funeral luncheon coordinator, if luncheon is being planned.
- Work with pastor to complete service bulletin and musical selections.
- Plan for music soloist or pianist/organist.
- Obituary notice writing and publication.
- Honorary pallbearer selection.
- Plan for guest book and memorial cards.
- Obtain photos of deceased for display, if desired.

Day of the service, the Funeral Coordinator will assist you with:

- Laying out memorial cards/bulletins
- Setting up guest book, photos, flowers, and stand for ashes.
- Reviewing sound needs with the technician.
- Reserving pews for family in front of sanctuary.
- The visitation time before the service.

After the Funeral:

- Pay the Honorariums.
- Collect flowers from the sanctuary.
- Gather guest book, cards, and memorabilia from Narthex.
- Luncheon leftovers will be boxes for you to take home.

Luncheon Options **

1. Hot dish, fruit salad, dinner rolls, pickles, cakes, beverages: **\$3.50 per plate**. Trinity to prepare, set up, serve and clean up.
2. Sandwiches, coleslaw, baked beans, pickles, cakes and beverages: **\$3.50 per plate**. Trinity to prepare, set up, serve and clean up.
3. Sandwiches, tuna salad, pickles, cakes and beverages: **\$3.50 per plate**. Trinity to prepare, set up, serve and clean up.
4. Tuna salad, pickles, dinner rolls, cakes and beverages: **\$3.00 per plate**. Trinity to prepare, set up, serve and clean up.
5. Sandwiches, chips, pickles, cakes, and beverages: **\$2.50 per plate**. Trinity to prepare, set up, serve and clean up.
6. Lunch may be catered by an outside source. Trinity would set up, serve and clean up. A donation would be accepted for the Funeral Fund.
7. Cakes and beverages to be served. Trinity would prepare, set up, serve and clean up. A donation would be accepted for the Funeral Fund.

****See Funeral Policy and Procedures for non-member pricing.**

The **Minnesota State Health Code** mandates that we only serve food prepared using their strict guidelines; thus, we are unable to accept any food brought in for the luncheon. Thank you for your understanding.

If you have any dietary restrictions, please inform Trinity's funeral luncheon team when you are making arrangements.