

**MINUTES FOR A MEETING OF THE CHURCH COUNCIL  
FOR TRINITY LUTHERAN CHURCH  
June 21, 2022**

Members present: Pastor Karri Anderson, Colleen Guilfoile, Sherry Holt, Cathy Johnson, Michelle Kok, Craig Martin, LeRoy Mitchell, Jackie Otte, Gary Peterson, George Popa

Members absent: Diane John, David Johnson, Nancy Johnson, Pastor Terry Nordheim, Linda Popa

**Call to order**

Craig Martin, president, called the meeting to order at 7:10 PM.

Devotions by Pastor Karri.

**Approval of the agenda**

- Jackie Otte moved to approve the agenda.  
Second by LeRoy Mitchell.  
**Motion carried.**

**Approval of minutes**

- Colleen Guilfoile moved to approve the minutes for the May 17 Church Council meeting.  
Second by George Popa.  
**Motion carried.**

**Pastor's report**

Trinity held two funerals this month: Jim Jordal and Marci Carlson (in Rush City).

A staff retreat is planned for July 20.

A New Member class is planned in the fall.

Two Zoom meetings have been held for the *Liberating Structures for Mission* program.

**Committee Round Table**

*Endowment*

Council members expressed a desire for the Endowment Committee minutes and disbursements to be reported to Council so they can be reviewed, and so the upcoming garage sale can avoid duplication in their disbursements. One meeting of the Endowment Committee took place on

April 12, and another meeting took place on April 28. LeRoy Mitchell will inquire about why a report of who has been selected to receive disbursements has not been forwarded to Council.

*Property*

LeRoy Mitchell reports that some shingles have been damaged on the church, and insurance has been contacted to assess the damage so they can be repaired. Trinity's deductible is \$1,000.

The south door to the fellowship hall will be replaced on Wednesday, June 22.

*Building committee*

Gail Seaver is out of town for two weeks. A Building Renovation Task Force meeting was held last Sunday. A video of that meeting is on the website. Another information meeting will be held this coming Monday, June 27 at 6:30 PM. It is anticipated that some work may begin in 2022, but the rest will be done in 2023.

- Colleen Guilfoile moved to accept committee reports.  
Second by Michelle Kok.  
**Motion carried.**

**Treasurer's report**

Total May budgeted income: \$43,280  
Total May actual income: \$37,254  
Total budgeted income through May: \$223,850  
Total actual income through May: \$202,163

Total May budgeted expenses: \$41,646  
Total May actual expenses: \$44,625  
Total budgeted expenses through May: \$225,425  
Total actual expenses through May: \$228,631

\$7,000 has been transferred from Operation Reserves in keeping with the Council vote on April 21, 2021. Additional transfers from reserves will be made when there is a need to replenish the checkbook. Twyla Mitchell (Trinity bookkeeper) is watching the checkbook.

The external audit is going well. Trinity will have report by the end of July. So far everything is as expected for a Church doing a first-time audit.

Coleen Guilfoile asked about why the Property Committee is listed as being responsible for the Green Space. Sherry Holt will look into why it is listed this way. It is noted that the Green Space Task Force should be listed under Special Projects.

## **Old business**

Trinity has found an organist. Current plan is that he will start on September 18. JoAnne Endres to continue playing the organ through the summer.

- Jackie Otte moved that Trinity proceed with an offer to Dennis Alfveby for the organist position.

Second by Colleen Guilfoile.

**Motion carried.**

Building renovation committee. Gail Seaver, representing the Building Renovation Committee, will attend the next Council meeting.

Gail Seaver has stated that a Capital Campaign Committee needs to be formed to raise money for the renovation. Consensus on Council is that five to seven people should be a part of this committee. Council members are encouraged to submit names for consideration. A paragraph for the newsletter and the Sunday announcements should also be written to solicit members to be a part of the committee.

## **New Business**

The Service and Funeral committees have updated Trinity's funeral brochure. Fees for funerals have also been updated. Another change is that if we have a funeral where a director is not provided, Trinity will insist that Carla Norelius (who is a wedding and funeral coordinator) or other funeral director be hired.

Another suggestion is that Trinity acquire a locked box for cards and contributions.

- Sherry Holt moved that Council approve the funeral and memorial service brochure and the funeral and memorial policy procedures.

Second by Craig Martin.

**Motion carried.**

The Second Sunday Offering policy has been updated. The new policy is that the Second Sunday offering contributions must be provided by the Friday following the Second Sunday offering in order to qualify for the Trinity match.

- Colleen Guilfoile moved that Council accept the Second Sunday Offering policy revisions.  
Second by Cathy Johnson.

- Jackie Otte moved to amend the policy to state that donations will be accepted after Friday, but will not receive a one-to-one match.

Second by Colleen Guilfoile.

**Amendment carried.**

**Final motion carried.**

Two Zoom meetings have been held for *Liberating structures for Mission*. Pastor Karri reviewed the process. There is a need for a commitment from three to five members of Council to support this effort. The first couple of months requires five hours per month. After that about two hours per month are required. Pastor Karri will be contacting members.

### **Adjournment**

- Motion to adjourn made by Jackie Otte.  
Second by Sherry Holt.  
**Motion carried.**

*Submitted by Gary L. Peterson (Secretary)*