

**MINUTES FROM A MEETING OF THE CHURCH COUNCIL
FOR TRINITY LUTHERAN CHURCH
October 18, 2022**

Members present: Sherry Holt, Cathy Johnson, Michelle Kok, Craig Martin
LeRoy Mitchell, Pastor Terry Nordheim, Jackie Otte, Gary Peterson, George Popa, Linda Popa

Members absent: Pastor Karri Anderson, Colleen Guilfoile, David Johnson, Nancy Johnson

Call to order

Craig Martin, president, called the meeting to order at 7:04 PM.

Devotions by Pastor Terry.

Approval of the agenda

- Linda Popa moved to approve the agenda.
Second by Leroy Mitchell.
Motion carried.

Approval of minutes

- Sherry Holt moved to approve the minutes from the September Church Council meeting.
Second by George Popa.
Motion carried.

Pastor's report

Staff reviews are complete.

Matt Mitchell reported on discontinuation of the Faith Life and Servant Keeper software. Matt has reviewed options and selected *Realm* church management software, from ACS Technologies. The company offers staff training. Cost is higher than what we are paying now – about \$2,112 per year. The first year is around \$1,000 as an introductory offer. The transition date is planned for January 1, 2023. Funding to come out of the Office Technology budget.

- Jackie Otte moved to support the transition to ACS Technologies as the management and accounting software supplier to Trinity for a cost not to exceed \$2,200. Funds to be taken from the Office Technology budget.
Second by Michelle Kok.
Motion carried.

Coffee Conversations have taken place at 9:00 AM each Friday morning.

Beer and Hymns to be held this Sunday from 4:00 to 6:00 PM at the Uncommon Loon.

A mission trip to Guatemala is being considered for April 11-24 or March 19-April 1, 2023.

The first new member class is scheduled for tomorrow evening.

Committee liaison reports

Linda Popa noted that Adult Education is sponsoring a chair devotional yoga class on November 18.

- Cathy Johnson moved to accept committee reports.

Second by George Popa.

Motion carried.

Treasurer's report

Total September budgeted income: \$43,280

Total September actual income: \$34,209

Total budgeted income through September: \$396,970

Total actual income through September: \$353,662

Total September budgeted expenses: \$43,842

Total September actual expenses: \$42,143

Total budgeted expenses through September: \$399,714

Total actual expenses through September: \$401,086

Twyla has transferred \$7,000 from the operational reserves, and \$10,000 has been transferred from the Pearl and Elmer Nelson annuity, to balance the budget.

A list of dedicated accounts was approved by Council several years ago. Sherry Holt reviewed the spreadsheet that shows who is allowed to spend money from each dedicated account. If there are questions regarding dedicated funds and who has authority to spend them, then see Sherry.

Old business

Building renovation committee update. Everything is going according to plan. The roofs are complete. Floor plans for lavatories are in process. A unisex fully ADA (American Disability Act) compliant bathroom is being contemplated, to be placed where the current coat rack is next to the elevator. By building a single ADA compliant stall we can use ambulatory stalls for the men's and women's lavatories. This allows room for storage adjacent to the fellowship hall. Solar panels are still being discussed with solar companies. The next building renovation meeting is on November 3.

Interim pastor search. The Executive Committee met with a candidate last week, and describes him as *phenomenal*. All signs are that this is a really good fit for an interim. We have to fill out a covenant, which is essentially a job offer. Salary costs are higher than we have been used to.

A start date around December 1 is being considered. We are not putting a time limit on this call, and he is agreeable to a year or year and half tenure at Trinity.

New Business

A *conflict of interest* policy needs to be established. Assignment of writing an initial draft is being considered for Special Projects. Sherry Holt has identified two churches that have already written such policies, and will pass the names of these churches onto whoever is charged with writing the policy.

Fellowship hall information sharing and discussion. Council is considering presentations to the people in the fellowship hall between services to obtain some feedback. Counsel discussed ways to communicate with the congregation regarding budget issues.

- LeRoy Mitchell moved to give \$1,000 from undesignated memorials to Pastor Terry in recognition of his retirement.
Second by Craig Martin.
Motion carried.

Adjournment

- Motion to adjourn made by Leroy Mitchell.
Second by Michelle Kok.
Motion carried.

Submitted by Gary L. Peterson (Secretary)