

YOUTH COORDINATOR POSITION AT FELC

HOURS: Ten hours per week

WAGE: \$15.00/hr. for 2022. (Potential for increase to \$20/hr. upon review in 2023)

DUTIES:

- Assist Pastor in making personal contacts with youth and their families through texting, phone calls, and emails.
 - These contacts include:
 - Informing and inviting youth and families to events/programs
 - Recruiting youth and families in support of the youth events/programs
- Co-Lead the Sr./Jr. High Sunday School class
- Attend youth events providing a “two deep” leadership with the Pastor or supportive adult leader.
 - Jr. High Confirmation Program (Pastor Led)
 - Sr./Jr. High Youth Events
- Assist in planning of Sr. High events/ Confirmation program. Attend planning meetings.

A typical work week might be as follows:

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| • Prep for Sr./Jr. High Sunday School | 1 hr. |
| • 9am – 10 am Sr./Jr. High Sunday School | 1 hr. |
| • Prep for Sr. youth events or Jr. High/Confirmation program | 2 hr. |
| • Sr. High events (1 st & 3 rd Sundays)- Jr. High/Confirmation (2 nd & 4 th Sun) | 3 hr. |
| • 10 contacts with youth and their families via text/email/phone call | 2 hr. |
| • Communicate/Plan with Senior Pastor | 1 hr. |

QUALIFICATIONS:

- Must be over 21 years of age.
- Must pass a required background check
- Must have a strong Christian faith life: participate regularly in Christian Worship, lead a lifestyle consistent with biblical principles, and have a willingness to share their Christian faith in words and deeds.
- Must have a High School degree. Education beyond High School is preferable. Courses or Degrees that apply to leading Christian youth groups will get favorable consideration when determining compensation levels.

REPORTS TO: The FELC congregational council with the executive team of the council serving as its personnel committee. The council delegates direct onsite supervision of the Youth Coordinator as the duty of the Pastor.